



Guidelines

Purpose:

The Special Needs Fund exists to provide financial assistance to projects and activities that will support, extend and improve the quality of Scouting provided to young people with Special Needs in Scotland.

Scope:

There are no restrictions to the type of project or activity for which funding may be provided. However, priority will be given to applications focussing on:

- Section programme events and Camps
- Section International Experiences
- Camping, activity and games equipment specifically required for members with Special Needs
- Costs of additional volunteer support (e.g. Carers or Nursing help) required for a Special Needs member to take part in Scouting activities, however excluding salaries or wage costs
- Training of Leaders in Special Needs Matters
- Adaptations to premises to provide a user friendly environment for special needs members

All applicants will be asked to explain how the project or activity will benefit young people with Special Needs in Scotland. Full funding will not normally be granted and applicants should state how the balance of the funding will be achieved.

Accounts:

Certified accounts must be submitted with each application, except in the case of recently formed groups. Details of any money held which is set aside for a particular purpose eg deposits for summer camp etc should be given.

Timing:

Applications may be submitted at any time of the year but will only be considered by the Development Grants Committee at their scheduled meetings, timings of which are available from SHQ but these are normally in March, June, September and December. Applications must be made in advance of the support being required. ***No funding will be awarded retrospectively.***

Support:

All applications will require counter signatures of support from the District Commissioner and Regional Advisor Special Needs. In addition applications will be considered by the SHQ Adviser for Special Needs prior to submission to the Development Grants Committee. However, if the funding request is for an amount of £250 or less it can be approved on the authority of the SHQ Adviser for Special Needs. In either case you may be contacted for further information.

Evaluation:

All successful applicants will receive a Special Needs Fund Evaluation Form at the time that they are expected to have received the benefit derived from the grant. It is a condition of acceptance of the award that the evaluation form be completed and submitted by the date shown on the form. A random sample of projects or activities will be visited by a representative of SHQ and a report returned to the Development Grants Committee.

Application:

Applications must be submitted on the attached form and returned along with certified accounts to SHQ.