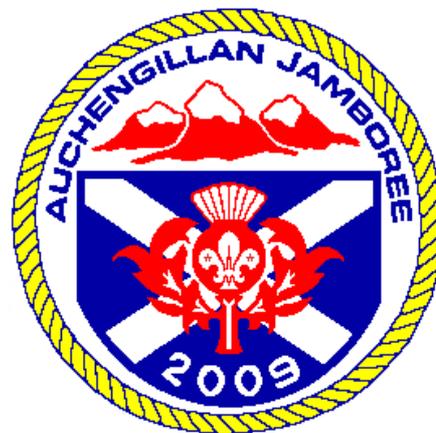




...Staff Information



June 2008

Important Information:

If you have not already been asked to do a specific job then read the page with the description of the departments and decide which job will fit your skills and talents.

All applicants should fill in their personal details and information about their involvement in Scouting or Girlguiding.

If you have **already been asked to do a specific job please indicate this at the top of page 2. If you have not been asked to do a specific job then please complete the table further down page 2** of the form. Indicate your preferred department by putting the number 1 to 5 in the column headed preference. If you have any preferred specific job then please detail this in the final column. This is particularly important if you wish to help with activities. Please indicate with which particular activities you would like to help. Please fill in the remainder of the boxes with as much information as possible.

All Applicants must ensure that they get the correct signatures on their form.

Applications received without the appropriate signatures will be returned without being processed.

If successful,

Applications from Adults who are not members of the Scout or Guide Association will only be considered where that person has been asked to do a specific job by a member of the Jamboree Management Team. **Their application form should be signed by the Department Manager.**

The completed form should be sent to me at the address at the top of the form. I will acknowledge receipt of the application forms and we will allocate you to a specific job as soon as possible thereafter (if you do not already have one). As soon as you have been allocated to a job I will write to inform you which department you will be working in and send you some supplementary information along with a request for payment of the camp fee. I will also inform the appropriate Department Manager who will be in touch with you to discuss your specific role.

Information for Prospective Staff Members:

This event is the third International Jamboree to be held at Auchengillan International Outdoor Centre. The Jamboree offers an excellent opportunity for Scottish Scouts and Guides to camp with others from many different countries.

Staff Fee: The Fee for Staff will be £85 which will include all food, camp services, staff facilities, neckerchief, badge and a staff polo shirt.

Staff Duties: Serving on the staff will be a very exciting and satisfying experience; however, it will involve a great deal of hard work, long hours and commitment. Most Staff will be allocated to work in a particular department, however all staff will be expected to be multi-tasking and to help out anywhere that is required. Before the Jamboree begins, staff will be required to assist in the operation of setting up.

Auchengillan Jamboree 2009: 1st – 8th August 2009

Auchengillan Jamboree is an official event of Clyde Regional Scout Council

Jamboree Office: 21 Elmbank Street Glasgow G2 4PB **tel:** 0141 248 6022 **email:** info@auchengillanjamboree.org.uk www.auchengillanjamboree.org.uk

Registered Scottish Charity SC010415 VAT Registration Number 827 3512 32

Accommodation: A limited amount of indoor accommodation will be available, and an area allocated for a staff camp, separately from the four main sub-Camps.

Programme: The formal opening will be on the Saturday night. Programmed activities will take place on Saturday afternoon and subsequently on mornings and afternoons from Monday to Friday. There will be a variety of evening and ad-hoc activities running throughout the week. The closing ceremony will take place on the Friday evening. It is expected that participants will leave the site on Saturday and there will be a staff party on the Saturday evening.

Staff Selection: It is anticipated that a large number of staff will be required. Selection of the team will aim to ensure a balance of skills and high standards. It is possible that not all applications will be successful. Please, therefore, complete your application form as fully as possible so that enough information is available for fair selection to take place.

Applications from members of the Scout and Guide Associations are invited, but applicants must be at least 18 years of age by 31 July 2009. You will be notified as soon as a decision has been made regarding your application.

Once you have completed your form, obtain the support of your District Commissioner or Area/County/Regional Commissioner.

Please return your application as soon as possible and by no later than 30 November 2008

Unsigned forms will be returned to applicants and late forms may not be considered!

Department Information:

Activities: This is the largest department and will be divided into teams which specialise in particular activities. Certain activities require formal qualifications, but most important will be for all team members to have a thorough knowledge of their activity to enable them to put it over with enthusiasm in a way which young people will find fun and challenging. Training will be given for the activity which you will be instructing prior to the first session taking place, along with a briefing of local operating procedures relating to the activity.

The range of activities to be offered will depend on the availability of appropriate staff and we hope to be able to include most of, if not all, of the following: Dinghy sailing, kayaking/canoeing, windsurfing, raft-building, swimming, pioneering, orienteering, climbing, abseiling, archery, rifle shooting, mountain biking, hikes (1/2 day, whole day and 24 hour), gorge walk, fishing, visits, karting, roller blading, car maintenance, bivouacs, backwoods cooking, stoves and lamps, cooking, field studies, first aid, service project, aerobics, sports, martial arts, trampolining, fencing, grass-skiing, grass sledging, assault course, Internet, computing, photography, video diary, newsletter, camp radio, wood carving, glass engraving, candle making, enamelling, stone polishing, friendship bracelets, screen printing, tie dyeing, batik, macramé, leatherwork, stone painting, graffiti wall, plaster modelling, face painting, balloon modelling, badge making etc.

New Activities are always being sought so it is important that you list all skills, hobbies and interests.

The activities department will also be responsible for other 'on-site entertainment' particularly during the evenings and for arranging transport to and from off-site activities.

Site Services: This department is responsible for some of the less glamorous, but nevertheless very essential services including providing water, clearing rubbish, servicing toilets, ensuring power is available where required, car parking and the tuck and souvenir shop.

Catering: The Catering department will be responsible for all staff catering, coffee bar, fast food stalls and leaders bar.

Administration: This department will run the Jamboree office and reception and will be responsible for registration of all participants, leaders and staff, communication systems, providing an information centre and welcoming participants and visitors to the site. Language skills are advantageous.

PR & Media: The media department is responsible for handling group bookings, the coordination of Group Hospitality and publicity in the run up to the event. During the event, the team will seek out good news stories and pitch them to local and national media outlets. The team will also ensure that a good photo library is built up for use during and after the event and that a souvenir video is produced.

Camp services: This department is responsible for sub-camp staff, staff crèche, first aid and security. Sub-camp staff will be part of a small team based in the sub-camp. Staff should be able to demonstrate a high standard of camping skills and be able to communicate and get on well with young people and leaders. They need to be energetic, enthusiastic and able to motivate. The crèche will cater for Leaders and Staff children aged 3 to 9 – skills with young children are required! Security – a 'round the clock' job working to ensure site security.